

Roommate Agreement Template

This agreement is made on _____ (date) between the following roommates:

1. Name: _____ Phone: _____ Email: _____
2. Name: _____ Phone: _____ Email: _____
3. Name: _____ Phone: _____ Email: _____
4. Name: _____ Phone: _____ Email: _____

Rent and Expenses

Rent amount: \$ _____ per month, due on the _____ of each month

Security deposit: \$ _____ paid by each roommate

Rent will be paid by:

- Each roommate paying their share directly to the landlord
- One roommate collecting all shares and paying the total rent
 - Person responsible: _____
 - Method of payment to this person: _____
 - Deadline to pay this person: _____ days before rent is due

Utilities will be divided as follows:

- Electricity: _____
- Water: _____
- Internet: _____
- Other: _____

Common Areas and Cleaning

Cleaning responsibilities:

- Kitchen: _____
- Bathroom(s): _____
- Living room: _____
- Other areas: _____

Cleaning schedule:

- Weekly rotation
- Assigned permanent tasks
- Other: _____

Food and kitchen items:

- All food is shared
- Only specific items are shared: _____
- No food is shared
- Kitchen supplies and equipment are shared

Guest Policy

Overnight guests:

- Maximum number of nights per guest: _____ Maximum frequency: _____
- Notice required: _____
- Restrictions: _____

Study/quiet hours:

- Weekdays: _____
- Weekends: _____
- Finals week: _____

Communication and Conflict Resolution

How will we communicate about roommate issues?

- Regular meetings (How often? _____)
- Group chat
- Notes/message board
- Other: _____

If conflicts arise, we agree to:

1. Discuss the issue privately with the roommate(s) involved
2. If unresolved, hold a roommate meeting with everyone present
3. If still unresolved, seek mediation through _____

Personal Property and Privacy

- We agree to request permission before borrowing personal items

- We agree to knock before entering private bedrooms
- Additional boundaries: _____

Security

- We agree to lock the doors and windows when leaving the apartment
- We agree not to share keys or security codes with non-residents
- Additional security measures: _____

Signatures

By signing below, we agree to follow this roommate agreement:

Roommate 1: _____ Date: _____

Roommate 2: _____ Date: _____

Roommate 3: _____ Date: _____

Roommate 4: _____ Date: _____

Note: This agreement is not legally binding but serves as a tool for establishing clear expectations among roommates.