

PROGRAM AGREEMENT  
BETWEEN THE  
UNIVERSITY OF TEXAS AT SAN ANTONIO  
AND  
PARTNER UNIVERSITY

-Student Exchange-

WHEREAS, The University of Texas at San Antonio ("UTSA") and Partner University ("PU") have previously executed an Affiliation Agreement effective on \_\_\_\_\_ 2020, and except as provided herein, all terms used herein that are not otherwise defined shall have the respective meanings ascribed to such terms in the Affiliation Agreement; and

WHEREAS, UTSA and PU desire to implement the provisions of such Affiliation Agreement by (a) providing students enrolled at UTSA with an educational opportunity at PU; and (b) providing students enrolled at PU with an educational opportunity at UTSA;

NOW THEREFORE, subject to the terms, conditions, and provisions of such Affiliation Agreement, the parties agree as follows:

1.0 Term. This Agreement shall be effective from the date of its execution and terminate at the conclusion of Fall 2025 semester ("Term").

2.0 Program Students and Admission.

2.1 To be eligible for participation in this reciprocal student exchange program ("Program"), a student must be a full-time enrolled student of his/her Home Institution and meet all academic requirements for participating in the Program established by both the Home Institution and the Host Institution.

2.2 Each participating exchange student will take courses regularly offered at the Host Institution, with the understanding that the Host Institution may exclude exchange students from participation in restricted enrollment programs. Acceptance of transfer of academic credit will be determined by the Home Institution.

2.3 The term of study for exchange students participating in this Program shall be one academic year or less.

2.4 The number of participating students shall be limited to three per year, per institution.

2.5 There is no minimum number of students that either party must send each semester or academic year.

2.6 The goal of the Program is to achieve a balanced rate of student exchange between the institutions, and the Program liaisons will cooperate in achieving this goal.

2.7 The Program will be available for participation by undergraduate students classified as sophomore at the time of departure or who have completed at least 30 semester hours of undergraduate

study at UTSA or at least one year of study at PU. The Program will also be available to graduate students who meet the minimum GPA requirements established by the Home Institution and Host Institution respectively.

2.8 The Home Institution shall nominate students to participate in the Program based on demonstrated academic achievement and completion of curriculum that are a prerequisite for participation in the Program. Students wishing to participate in the Program will submit an application that shall include, but is not limited to, a copy of the candidate's academic record, statement of eligibility for international travel, proof of health insurance and a recommendation for participation to be sent from the student's Home Institution Program liaison to the Host Institution liaison.

2.9 The Home Institution will nominate students for the Program who have sufficient language proficiency to effectively participate in the instruction program offered at the Host Institution. The Home Institution shall notify the Host Institution of the number of students selected to participate in the Program on or about April 15 of each year for that year's Fall semester or academic year and on or about October 1 of each year for the following Spring semester.

3.0 Course of Study. Each institution's student(s) may apply to any academic program offered at the other institution, but the other institution reserves the right to exclude students from restricted enrollment programs. Program student(s) will remain enrolled as regular degree candidates at their Home Institution and will not be enrolled as candidates for degrees at the Host Institution. Students are expected to maintain the equivalent of a full-time course load at the Host Institution.

#### 4.0 Grade Reports.

4.1 Within eight (8) weeks of the end of each semester, Host Institution will forward to Home Institution officials grade reports for each student in the Program, in accordance with the grade equivalencies agreed upon by the institutions.

4.2 The institutions will be responsible for generating Program student enrollment information and reports and providing the same to the other institution. Each institution will provide the other with adequate information on the academic performance of the participating exchange student(s), to include notification of the students' enrollment (during the first four weeks of each semester), the number of hours the student is enrolled for, and provide the student (and Home Institution) instructions on how to obtain a grade report or transcript at the completion of the course(s). The Host Institution will notify the Home Institution in writing in the event an exchange student withdraws from any course.

5.0 Program Payments. All students admitted to the Program shall remain enrolled full-time and pay all required tuition (and other required fees applicable to exchange student participants) at the participating student's Home Institution. Participating students are also required to pay all incidental fees required by the Host Institution; provided, however, the Host Institution shall not assess incidental fees against students participating in the Program, other than those fees normally paid by other students enrolled at the Host Institution. Participating exchange students will remain enrolled at their Home Institution and will not be enrolled as candidates for degrees offered at the Host Institution.

6.0 Lodging/Travel/Meals. Participating exchange students will be responsible for all expenses incurred for housing, travel, medical insurance and all other subsistence costs, and neither institution will be responsible for such charges.

7.0 Designated Liaison. Each party designates the following officials to serve as its liaison to coordinate and facilitate activities under this Program Agreement and to address any concerns or disputes that may arise relating to the terms and conditions of this Program Agreement.

7.1 UTSA:           Name:  
                          Title:  
                          Phone  
                          Email:

7.2 PU:              Name  
                          Title  
                          Phone:  
                          Email:

EXECUTED by The University of Texas at San Antonio and Partner University by their authorized representatives, in two copies, each of which shall be deemed an original.

**THE UNIVERSITY OF TEXAS  
AT SAN ANTONIO**

**PARTNER UNIVERSITY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Dr. Lisa J. Montoya

Printed Name:

Title: Vice Provost for Global Initiatives and  
Senior International Officer

Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_