

International Academic Agreement Request Form (IAR)

International agreements between UTSA and foreign universities or entities are governed by a combination of Texas state law, Texas Higher Education Coordinating Board Rules, and UTSA policies. UTSA faculty or staff members seeking to establish an international agreement with a foreign partner must complete and send a signed copy of this form to the Office for the Vice Provost for Global Initiatives for processing.

SECTION I

UTSA Faculty/Staff Requestor Information:

Name: _____ Title: _____

Signature: _____ Date: _____

Department: _____ Email: _____ Ext. _____

Institution Information:

Proposed Agreement Start Date: _____ International Institution/Organization Acronym: _____

International Institution/Organization: _____

Contact Name: _____ Contact Title: _____

Complete Address: _____

Phone: _____ E-mail: _____

Legal Representative Name: _____ Title: _____

Briefly describe the reason(s) why an agreement should be established.

Describe the benefits to UTSA that will be realized by establishing this agreement.



The University of Texas at San Antonio
Office of Global Initiatives

Identify and describe the educational activities and/or program proposed for this agreement and which resources you will need from UTSA.

SECTION II

Review and Approvals from Academic Affairs

Approval of Department Chair:

Name: _____ Signature: _____

Department: _____ Date: _____

Approval of College Dean

Name: _____ Signature: _____

College (or Administrative Unit) _____ Date: _____

Approval of Grad School Dean (Only if this initiative involves graduate students)

Name: _____ Signature: _____

College (or Administrative Unit) _____ Date: _____

*Please send this form and any support documents with e-signatures to globalrelations@utsa.edu
For questions about this the process, please call (210) 458.5074 or (210) 458.7211*

Review and Approvals from Research *(To be sent out by Global Initiatives)*

In achieving the goals and activities proposed above, UTSA's Office of Research Integrity need to review in advance the specifics of all proposed exchanges of information and/or research collaboration to ensure that such exchanges or collaborations comply with the American Export Control laws and regulations.

Comments of the Security Manager:

Approval of the Office of Research Integrity:

Name: _____ Signature: _____

Title: _____ Date: _____